

Our Ref: co/parentmail/letter to parents

December 2009

Dear Parent,

Ref: Messages Sent Home

This year we would like to improve the way we communicate with you. As you know we try very hard to keep you regularly informed about what's going on at the school, however, sending paper letters home can be unreliable with letters going astray on the way!

We are also increasingly aware of the environmental impact and substantial cost associated with the amount of paper and photocopying involved.

To help improve these areas we have signed up to a service called ParentMail®, which is used by over 2,000 schools across the UK to communicate with parents by email and text message. ParentMail will be beneficial to you because:

- Messages will get to you reliably
- We can send messages directly to parents at the same time
- You will quickly know about important or urgent messages
- We can tell you more about what's going on at the school

To use ParentMail® we need to collect your email addresses and mobile numbers and we would ask you to complete the form below and return it to us as soon as possible. Further forms are available on the school website.

Please be assured that ParentMail® is registered with the Data Protection Registrar and guarantees that all information supplied will be kept private. There is also NO advertising associated with the scheme.

Yours faithfully,



Mr P Reed
Headteacher

I give / do not give (please delete as appropriate) my permission for my email address and mobile number to be registered with ParentMail®

Parent's name		
Parent's name		
Children(s)name		Form
Email addresses(es)		
Mobile phone number(s)		
Mother		
Father		
Signed	Date	